PHOTOSHOP CC – RE-SIZING

These notes are written specifically for using with Photoshop Creative Cloud, but they will work for older versions of Photoshop.

Photographs downloaded from digital SLRs are invariably bigger than the size required for the club's competitions. These notes tell you how to reduce the size of your photographs using Photoshop.

Step 1. Open the photograph in Photoshop CC.

Step 2. Go to Image > Image Size and a dialogue box will appear.

To reduce the size of the photograph, make sure that the small Resample and Constrain Proportions boxes in the bottom left corner are ticked.

In the top part of the dialogue box, is a section titled Pixel Dimensions with two boxes marked Width and Height.

Next to these are two boxes with drop down menus. From the drop down menus choose Pixels

If your photograph is landscape format, type 1920 in the Width box and the Height will automatically adjust.

If your photograph is portrait format, type 1920 pixels in the Height box and the Width will automatically adjust

Step 3. Next, go to the drop down menu at the bottom of the dialogue box and click on Bicubic Sharper.

Then click OK.

You will see that by reducing the pixel dimensions, the picture on the screen will look a lot smaller, but when you bring it back to screen size (by using the Zoom Tool) it will still retain the detail and sharpness.

Step 5. Go to File > Save As and tick the "As a copy" box then click on Save. This will bring up a dialogue box titled JPEG Options.

 Move the slider to the left until it shows a suitable file size for sending into the competition i.e. no larger than 3 MB.

Click OK and your photograph is ready for attaching to an email to the Competition Secretary.

END.